

**PINETOPS COMMUNITY DEVELOPMENT ADVISORY BOARD  
MINUTES**

October 23, 2024

PINETOPS TOWN HALL

101 E Hamlet Street; Pinetops, NC 27864

**I. CALL TO ORDER**

Meeting was called to order at 5:35pm by Chair, Suzanne Coker Craig.

**II. ROLL CALL**

Roll was taken by Secretary, Stacey L. Staton.

**The following members were in attendance:**

Ms. Suzanne Coker Craig, Chair

Ms. Hattie Harris, Vice-Chair

Ms. Stacey L. Staton, Secretary

Mr. Ron Pate, Board Member

Ms. Jennifer Brown, Board Member

Ms. JoAnn Smith, Board Member

**The following members were absent:**

Mr. Kyle Cecchi

Mr. Patrick Pender

**Others present at the meeting were:**

Ms. Brenda Harrell, Mayor

Mr. Kendrick Ransome, Commissioner

Mr. Bruce Naegelen, Presenter (NC Department of Commerce)

**III. APPROVAL OF MINUTES**

Chair Coker Craig asked for a motion to approve the September 25, 2024 Minutes.

**A motion was made by Vice-Chair Harris.**

**Seconded by Ms. Smith.**

**All voted in favor.**

#### **IV. STRATEGIC TEAMS UPDATES**

Chair Coker Craig called for updates by strategic teams.

##### **Healthy Sustainable Small-Town Living Team**

There was no report.

##### **Active, Inclusive Town**

There was no report.

##### **Destination for Rural Entrepreneurship**

Mr. Cecchi stated the following in an email to the Advisory Board pertaining to the October 23, 2024 meeting... "I at least want to update the team that I did attend the October Board of Commissioners Meeting and proposed the downtown boundaries. I do not have an update on where that decision lies, but perhaps we can get a brief update from Mayor Harrell or Commissioner Ransome if in attendance tonight. Also, I recall Bruce mentioning the GIS team would not be able to help me with compiling data for our downtown inventory. I have continued that manually, but will take some time."

#### **V. ACTION ITEMS**

There were no action items.

#### **VI. BOARD OF COMMISSIONERS REPORT**

Mayor Harrell confirmed the BOC voted in favor of the reappointments of Kyle Cecchi and Ron Pate to the Advisory Board.

Mayor Harrell also confirmed the BOC voted in favor of the proposed downtown boundaries submitted by the Advisory Board.

#### **VII. OTHER BUSINESS**

Advisory Board training with Mr. Bruce Naegelen from the NC Department of Commerce was scheduled to follow immediately after adjournment of the meeting.

#### **VIII. NEXT MEETING**

Chair Coker Craig announced that the next meeting will be determined because the regular scheduled meeting is the Wednesday before Thanksgiving. The Advisory Board was in favor of finding an alternate date. The Advisory Board also agreed to cancel the December meeting which would fall on the Christmas holiday.

**IX. ADJOURNMENT**

The meeting was adjourned at 6:03pm.

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Minutes Approved on \_\_\_\_\_

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Signature of Chair, Suzanne Coker Craig

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Signature of Secretary, Stacey L. Staton