

Pinetops Community Development Advisory Board (PCDAB)
February 25, 2026 MINUTES
PINETOPS TOWN HALL
101 E Hamlet Street; Pinetops, NC 27864

I. CALL TO ORDER

The meeting was called to order at 6:04pm by Chair, Suzanne Coker Craig.

II. ROLL CALL

Roll was taken by Secretary Stacey L. Staton.

The following members were in attendance:

Ms. Suzanne Coker Craig, Chair

Ms. Jennifer Brown, Vice-Chair

Ms. Stacey L. Staton, Secretary

Ms. McKayla Robinette, Board Member (Virtual)

The following members were not in attendance:

Mr. Eric Johnson, Board Member

Others present at the meeting were:

Mr. Kendrick Ransome, Town of Pinetops Commissioner

Mr. Stacy Harrell, Town of Pinetops Police Chief

Ms. Odyssey Brown, Town of Pinetops Clerk

Mr. Bruce Naegelen, NC Department of Commerce

III. APPROVAL OF MINUTES

Chair Coker Craig asked for a motion to approve the January 28, 2026 Minutes.

A motion was made by Ms. Robinette.

Seconded by Ms. Staton.

All voted in favor.

IV. NEWS FROM PINETOPS BOARD OF COMMISSIONERS

Commissioner Kendrick Ransome gave an update on his meeting with Mr. Omari Richins from the Kate B. Reynolds Foundation. Mr. Richins confirmed that the Pinetops Pavilion Project will be within their scope of funding. They requested the Advisory Board to provide additional information which would include surveys, a feasibility study, a list of stakeholders, and the participating ECU departments.

VI. ADVISORY BOARD BUDGET FOR THE 2026-27 FISCAL YEAR

The Advisory Board discussed possible items that needed to be included in the upcoming year's budget for the Commissioners to consider. The items and their proposed amounts are...

1. Welcome Bags for new residents and business - \$2,000
2. Annual Festival and other community events - \$15,000
3. Design projects such as art/murals and curve appeal - \$10,000

VII. COMMUNITY EVENTS

Ms. Staton gave an update on the block party/business expo. Members of the Advisory Board along with Chief Harrell, Ms. Odyssey Brown, and Mr. Naegelen, discussed the layout, security, current budget, and the marketing for the event. Chief Harrell stated that him and his business partner would donate \$1000 toward the event.

VIII. NEXT MEETING

The Advisory Board's next meeting will be March 25, 2026 at 6pm at the Pinetops Town Hall.

IX. OTHER BUSINESS

No time to discuss any other business.

X. ADJOURNMENT

Chair Coker Craig asked for a motion to adjourn.

**A motion was made by Ms. Staton.
Seconded by Ms. Brown.
All voted in favor.**

The meeting was adjourned at 7:22 PM.

Minutes Approved on _____

Chair's Signature, Suzanne Coker Craig Secretary's Signature, Stacey L Staton