

**Town of Pinetops
Board of Commissioners
Public Hearing & Regular Monthly Meeting
Minutes
October 1, 2024
Pinetops Town Hall**

A. Call Public Hearing to Order.

Mayor Harrell called the public hearing to order.

The public hearing was scheduled to inform residents that three ordinances are on tonight's Agenda to be voted on. The ordinances direct the Code Enforcement Officer to demolish properties unfit for Human Habitation and place Notice thereon that said properties may not be occupied. The three properties include 205 S. Second Street, 206 S. Fourth Street and 512 S. Second Street.

Gabriel, from the Cauley Pridgen Attorney Office stated that Brian Pridgen, the town's regular attorney suggested the Board move forward with the demolition ordinance on the 205 S. Second Street. This suggestion was made by the attorney since no action had been taken to bring this property into compliance.

As far as the other two properties go the attorney's recommendation was to table both the 206 S. Fourth Street and 512 S. Second Street until the December 2024 meeting. These recommendations were made based on the fact that the 206 S. Fourth Street had provided a notice of finance and at 512 S. Second Street the porch had been removed and disposed of and they are still waiting on the estate to be finalized so they can sale the property.

B. Public Comments

1. William Marvin Vines – 302 N 6th Street

Mr. Vines appeared at the public hearing to speak on behalf of the 512 S. Second Street property. He reiterated that the porch had been taken down and carried off as requested in a previous meeting.

2. Melvin Ray Hart

Mr. Hart speaking on behalf of the same property requested the Board give a little more time due to the lengthy process involved in closing out an estate. He went on to say that the property is basically sold but they are having to wait for the estate process to be finalized.

C. Close Public Hearing

Mayor Harrell closed the public hearing.

A. Call Meeting to Order

Mayor Harrell called the regular meeting to Order. All Board Members were present except for Commissioner Webb.

B. Invocation

Commissioner Taylor led the Invocation.

C. Pledge of Allegiance

Mayor Harrell led the Pledge of Allegiance.

D. Proposed Agenda

Commissioner Sugg made a motion to approve the proposed agenda as written. Commissioner Bullock seconded the motion. Motion carried unanimously.

E. Consent Agenda

Commissioner Sugg made a motion to approve September 3, 2024, minutes as written. Commissioner Taylor seconded the motion. Motion passed unanimously.

F. Public Comments

1. Alex Paschall – State Senate Candidate

Mr. Paschall came to the meeting to introduce himself as a candidate running for the State Senate representing the Edgecombe County District. He wanted to set in to hear what the concerns and needs are of our town.

G. Departmental Reports

- 1. Police Department:** Captain Brown read over the police report for the month of September 2024. The police department answered and/or initiated 866 official police actions during the month. A detailed copy of the report is hereby attached to the minutes.

Pinetops police department has hired a cadet that will start BLET on October 4, 2024. This consists of six months' training followed by an additional three-month field training. Once the cadet passes, he will then be sworn in as a police officer for the town.

- 2. Public Works Department:** Cody Lancaster, Public Works Supervisor presented the water and wastewater totals report for the month of September 2024. The total water produced was 5.20 million gallons and the total wastewater treated was 2.28 million gallons. A detailed copy of the minutes is hereby attached to the minutes.

There was 1 electrical outage for the month of September 2024.

There was 1 water leak during the month of September 2024.

The mandated service line inventory will be completed by the October 16th deadline.

- 3. Fire Department:** Chief Burress presented a copy of the fire report for the month of September 2024. There were 9 service calls for the month. A detailed copy of the fire report is hereby attached to these minutes. There was 1 cemetery lots sold for the month of September 2024. A detailed copy of the cemetery report is hereby attached to the minutes.

Chief Burress requested a hot spot so he will be able to use his laptop at the cemetery when meeting with individuals interested in purchasing plots. Mayor Harrell suggested he contact Pinetops Baptist Church to see if they would allow him to sign on to their wi-fi service.

- 4. Finance Department:** Ms. Keesler presented the financial report for the month of September 2024. The general fund had a gain of \$ 3,032.15. The electric fund had a gain of \$ 73,843.14 for the month. The water/sewer fund ended the month with a gain of \$ 28,980.88. The adjusted ending balance for the month of September is \$2,311,070.87. A Paid Check Report and Budget to Actual Report was also provided for the month of September. A detailed copy of the reports is hereby attached to the minutes.

Commissioner Sugg suggested the Finance Officer look to see if any more funds can be transferred into potentially higher interest return accounts before the market slows down.

Ms. Keesler informed the Board that she had received an email from the Fire Chief requesting that a 40+ year deck gun be declared surplus so that it can be donated to a neighboring department that can use it. Commissioner Sugg made a motion to declare the deck gun as surplus and approve that it be donated to a neighboring department. Commissioner Bullock seconded the motion. Motion carried.

Commissioner Sugg requested that all departments look to see if they have any items in their department that can be declared surplus and bring the list to the November meeting.

H. Items for Discussion.

1. Schedule Date for Open Forum Meeting

Mayor Harrell asked if the Board would like to schedule another open forum meeting. She remarked that the last open forum meeting was held on July 27, 2023, and at that time it was mentioned that more meetings may be held in the future if there was an interest.

Commissioner Sugg suggested asking the citizens what topics they would like to be discussed at an open forum meeting. The town could send out an all-call asking for feedback from the citizens before another open forum is scheduled.

2. Food Truck Festival – October 12th

Commissioner Ransome presented the Board with a flyer detailing the Food Truck Festival that is scheduled for October 12, 2024, from noon until 6:00 p.m. The event will consist of food trucks, live music, lawn games and a bouncy house. The event is being sponsored by Golden Organic Farms in partnership with the Town. During the last meeting Commissioner Ransome

requested \$500 from the town to help fund the event. He was asked at that meeting to provide the town with an itemized budget which he didn't have tonight but stated he would have it by tomorrow. Commissioner Sugg approved the partnering with Golden Organic Farms to hold a Food Truck Festival on October 12th. Mayor Harrell requested he keep the cost as close to \$500 as possible. Commissioner Bullock seconded the motion. Motion carried.

The town attorney stated that it would be fine to include the Town of Pinetops logo on the marketing of the event.

3. Any Other Business

Mayor Harrell asked the Board if they would like to make a donation of \$500 to help with the relief efforts for those in Western North Carolina that were devastated from Hurricane Helene. Commissioner Taylor made a motion to donate \$500 to Samaritan's Purse for those in Western North Carolina devastated from Hurricane Helene. Commissioner Bullock seconded the motion. Motion carried.

Kyle Kecchi a member of the Pinetops Development Advisory Committee (PDAC) appeared before the Board to present them with a copy of a downtown boundaries proposal. He explained that one of the benefits of doing this is it would generate more grant opportunities. He was not asking that the Board vote on anything at the meeting; he just asked them to take time to review the information and report back to the PDAV with any suggestions they may have.

Commissioner Sugg remarked that it's a good idea but questioned what type of grants it would generate and what type of financial commitments would they impose on the town.

I. Action Items/New Business.

1. Adopt Ordinances directing Code Enforcement Officer to demolish properties unfit for human habitation and place notice that said properties may not be occupied.

205 S. Second Street – Commissioner Taylor made a motion to adopt the above ordinance for this property. Commissioner Bullock seconded the motion. Motion carried.

206 S. Fourth Street- Board unanimously agreed to table this until the December meeting.

512 S. Second Street- Board unanimously agreed to table this until the December meeting.

2. Adopt Brightspeed Mutual Confidentiality Agreement & Pole Attachment Agreement

The Attorney suggested the Board approve the Mutual Confidentiality Agreement in order to get information on what poles Brightspeed states are owned by them. He further suggested the Board hold off on adopting the Pole Attachment Agreement until Brightspeed can provide this information.

Commissioner Bullock made a motion to adopt the Mutual Confidentiality Agreement but hold off on adopting the Pole Attachment Agreement until Brightspeed provides the required information on pole ownership. Commissioner Sugg seconded the motion. Motion carried.

3. Re-appoint Kyle Kecchi & Ron Pate to Pinetops Development Advisory Committee
Mayor Harrell requested the Town Board consider the above reappointment. Commissioner Sugg made a motion to appoint Kyle Kecchi & Ron Pate to the Pinetops Development Advisory Committee for a 3-year term. Commissioner Bullock seconded the motion. Motion carried.

4. Any Other Business
There was no other business at this time.

J. Adjournment
Commissioner Sugg made a motion to adjourn. Commissioner Bullock seconded the motion. Motion passed unanimously.

Date: 11-5-2024



Mayor Brenda Harrell

ATTESTED:



Finance Officer/Town Clerk Tammy Keesler

PINETOPS POLICE DEPARTMENT



Post Office Drawer C
Pinetops, North Carolina 27864

Town of Pinetops Board Meeting 11-5-24

The Town of Pinetops Police Department reflects the following actions ranging from October 1, 2024 through October 31, 2024.

Staffing

Police

We have six (6) active full-time officers.

We have hired a Cadet that is in Basic Law Enforcement Training (BLET) that started on October 4th, 2024. This will consist of approximately six (6) months of training, followed by three (3) months of field training. If he passes all of this, he will be sworn in as a police officer with our agency. He is doing well so far in training.

Police positions are hard to fill as surrounding agencies, even comparable to our size are paying more than us. I will provide a quantitative analysis to display a measure of pay from the North Carolina League of Municipalities and other agencies in a separate document when available.

Communicators

We currently have a staff of five (5) communicators. This includes three (3) full-time and two (2) part-time.

One full-time communicator works days, Monday through Friday and also provides administrative support. The other two full-time are assigned to night shift and work on the same rotation as the officers. (12 hours shifts)

The part-time communicators mainly cover evening shifts on the weekdays (4 hours) and weekend days (12hours).

Crime Statistics

In a range spanning from October 1, 2024 until October 31, 2024 the Town of Pinetops Police Department has answered and/or initiated **681 Official Police Actions**. Official police actions include all forms of police activity when an officer responded and/or took an official action. It does not include

situations where advice was given over the telephone, delivering messages, handling internal police department matters, training, etc (See attached)

Traffic

Vehicle Collisions

- 1- Backing accident in the parking lot of Pinestop. This was a Hit and Run incident. Officers were able to use our camera system to locate the suspect in this incident. Our cameras are one of the best tools officers have.
- 2- Backing accident in the PVA of Duck Thru.
- 3- Backing accident in the PVA of Duck Thru.

Traffic Stops

There were 25 traffic stops and 24 citations.

Halloween

The police department attended an event at the Pinetops Baptist Church. Officers were able to interact with the public in a community policing atmosphere. There were no problems in town during the night.

Chief Stacy Harrell



Call Log Call Type Summary

Pinetops Police Department

10/01/2024 - 10/31/2024

<No Call Type Specified>	5	Accident - Traffic Accident	3
Alarm - Alarm Activation	6	All Other - All Other Complaints	34
Animal - Animal Complaints	5	Assault - Assault	1
B&E - Breaking and Entering	1	Bus-Ck - Business Check	347
COP - Field Interview / Community Policing	2	Disturb - Disturbance	6
Domestic - Domestic	2	ECSO - Assist E.C.S.O.	3
EMS/Fire - Assist EMS / Fire Dept.	2	Escort - Escort	107
Follow-Up - Follow-Up Investigations	13	Intox-Sub - Intoxicated Subject	3
Larceny - Larceny	3	Motorist - Assist Motorist	2
Residence - Residence Check	59	Serv-CS - Criminal Summons Service	1
Serv-Subp - Subpeona Service	1	Status Check - Officer Status Check	13
Susp-Sub/Veh - Suspicious Subject / Vehicle	8	Tag - Ran DMV Tag for Officer	8
Traffic - Traffic Violations	12	Tres - Trespassing	1
Unlock Vehicle - Unlock Vehicle	4	Veh-Stop - Vehicle Stop	25
Well - Welfare Check	3	Z-PATROL - PATROL SPECIFIC ZONE/TARGET	1

Total Number Of Calls: 681



Town of Pinetops
NORTH CAROLINA est. 1903

Post Office Drawer C

Pinetops, North Carolina 2786

October 2024 Board Meeting Report

Pinetops Public Works

Water & Sewer

During the month of October our four wells combined pumped a total of 5.20 mg of water and 4.70 mg of water was treated at our wastewater treatment plant.

For the month of October we had two water leaks.

On Wednesday October 23rd Public Works repaired a leak on a $\frac{3}{4}$ service line feeding a residence on Hwy 124 W. in Crisp. This repair left a single residence without water of aproximatly 1 hour.

On Friday October 25th Public Works repaired a leak on the 2 inch water line feeding South Edgemcombe Middle School. This resulted in just a few houses on NC 122 S. and the school without water for aproximatly 2 hours. This all occurred after school hours so school session was not interrupted.

On Tuesday October 1st Carlos and myself meet with Southern Corrosion about preforming a washout of the interior of our water towers. This involves draining the towers and cleaning the inside

with a pressure washer. Rural Water suggest that this should be completed every five years. Since we meet, Southern Corrosion has sent me a quotes for the washouts and they will be putting us on the schedule for one of the towers this this year.

As of October 14th the lead service line inventory for our system has been completed.

Electric

During the month of October the Town of Pinetops exprenced zero power outage.

Sanitation

During the month we took off 34.67 tons of garbage (\$2,461.57), 5.57 tons of yard waste (\$262.66), 24.53 tons of bulk items (\$1724.41) and 3.73 tons of recycling.

Cody Lancaster
Public Works Supervisor

TOWN OF PINETOPS
FIRE/RESCUE
DEPARTMENT OPERATIONS

October 2024 Calls

In Town Fire Calls -----1

In Town Medical Responder Calls-----8

Total Calls-----9

Training & Meetings Hours-----100

Time required to generate reports filed with the NCDOT & other F.D. related work-----10

Time needed to get NCDOT State Fire Grant items in service for new Engine-----0

Hours in preparation for ISO Inspection coming up in 9 months.-----0

Total Hours-----110

****Jobs Performed**

1. There were nine Fire/Medical Responder Reports filed with the NC Department of Insurance this past month.
- 2.The Average number of responders at this months Medical Responder calls was "4".
- 3.The Average number of responders to this months Fire Calls was "15".
4. We have distributed 18 Smoke Detectors this month.
5. A total of 53 Smoke Detectors in the past three months.

Total Fire & Medical Calls for 2024-----89

Fire & Medical Calls

Location Of Calls	Type of Call	Number of Responders	Response Time
1. 313 South Twelfth Street	Medical Responder	2	7.38
2. 306 West Hamlet Street	Medical Responder	4	2.40
3. 604 East Hamlet Street	Medical Responder	4	4.14
4. 205 East Irwin Street	Medical Responder	5	2.24
5. 206 North S.A. Gilliam Street	Fire Call	15	3.10
6. 206 North Bruton Craft Lane	Medical Responder	4	2.36
7. 332 East Cobb Street	Medical Responder	2	2.17
8. 204 East Hamlet Street	Medical Responder	5	1.46
9. 204 South Martin L. King Blvd.	Medical Responder	3	6.48

Town of Pinetops
Monthly Cemetery Report
October 2024

1. Lots sold to town residents-----	0
2. Lots sold to non-residents-----	0
3. Interment on previously sold lots-----	1
5. Sales Revenue--(In Town)-----	0
6. Sales Revenue--(Out of Town)-----	0
7. Total Revenue-----	0
8. Interments on newly sold plots-----	0
9. Total Interments for month-----	1

Site Work, Maintenance & Recording

1. Plotted grave, recorded on map and name list. (Ipock)
2. Full-fledged Clean Up of cemetery was done on 10.4.2024.
3. Community Service Worker used to help do clean-up.
4. I didnt get a single call after clean up.

Steve Burress