



TOWN OF PINETOPS

101 East Hamlet Street

PO Drawer C

Pinetops, NC 27864

252-827-4465 (voice)

252-827-2806 (Fax)

Annual Christmas Parade Vendor Application

Name: _____

Address: _____

Phone: _____

Email: _____

Description of Items to Sell: _____

The fee for all rental spaces is \$35.00.

Food trucks and vendors should be set up by 8:30 a.m. and shut down by 3:30 p.m.

The 49th Annual Christmas Parade will begin at 10 a.m. This event lasts approximately one hour.

Please carefully note the following:

- Spaces are limited and are assigned by the date submitted/paid. **MUST** be paid before space is assigned. First come, first serve.
- No refunds will be granted!
- All payments should be made payable to the Town of Pinetops. Write Food Vendor on the memo line. Applications and payments should be delivered to the Town Hall **NO LATER THAN Friday, November 21, 2025.**
- You may mail the application and payment to PO Drawer C Pinetops, NC 27864; or drop it off in person at Pinetops Town Hall located at 101 East Hamlet St. Pinetops, NC 27864
- All vendors must supply their own power chords and tables. **We do not provide power sources.**
- You are responsible for cleaning your designated spot before you leave.
- Vendors are responsible for obtaining any permits other than the Town's that may be required.
- Proof of liability insurance may be required as appropriate.

Signature: _____ Date: _____

Date received: _____ Staff signature: _____