



# Town of Pinetops

NORTH CAROLINA est. 1903

## APPLICATION TO BECOME MEMBER OF TOWN OF PINETOPS COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING COMMITTEE

**Applicants are required to be a resident of the Town of Pinetops.**

Name: \_\_\_\_\_  
(Last) (First) (MI)

Home Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Telephone Numbers: \_\_\_\_\_  
(Home) (Mobile) (Work)

Are you over 18 years old?

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

No Length of Residence in the Town of Pinetops: Years months

Do you own property or business in the Town of Pinetops?

Civic or Service Organization Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town Boards previously served, and year(s) served: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any other Boards/Organizations on which you currently serve:  
\_\_\_\_\_  
\_\_\_\_\_

Please provide a brief summary outlining why you wish to serve on this board:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please tell us anything else about yourself that would be beneficial to this board:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ETHICS GUIDELINES FOR TOWN BOARDS**

If appointed, I pledge to comply with the following ethics guidelines for boards as adopted by the Town of Pinetops.

Members of boards shall not discuss, advocate, or vote on any matters in which they have a conflict of interest or an interest in which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board.

If the board member believes he/she has a conflict of interest, then the member should ask the board to be excused from voting. The board should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the board establishes a conflict of interest, then the board member shall remove themselves from the voting area.

Any board member uncertain of a possible conflict of interest should contact the Town Administrator for advice and possible consultation with the Town Attorney on questions regarding the interpretation of these ethic guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the board member should excuse himself/herself from voting.

*I certify that the above information is correct and acknowledge the Ethic Guidelines for Town Boards. I understand that this is an application to be considered for appointment to a Town of Pinetops Board, Commission, or Committee and that final appointment is made by the Pinetops Board of Commissioners.*

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return the completed form to:  
Fred Ventresco, Town Administrator  
Town of Pinetops  
101 East Hamlet Street  
Pinetops, NC 27864  
252-827-4435  
Email: [townadministrator@pinetopsnc.com](mailto:townadministrator@pinetopsnc.com)