



Town of Pinetops

Seeking full-time General Maintenance Worker

The Town of Pinetops is seeking qualified applicants to fill a full-time all-around general maintenance position in our Public Works-Utilities Department. This position performs and assists with a wide variety of maintenance, construction, and other physical/manual labor tasks on all Town property and infrastructure. Typical work includes, but is not limited to, ditching, gutter cleaning, road/street repair, assisting with broken water/sewer lines and other Water/Sewer/Electric Department needs, reading utility meters, assisting in garbage/recycling collections, building/grounds repairs, and assorted other related tasks. Must be at least 18 years of age and possess a valid driver's license with a safe driving record. At least a Class B CDL is preferred. Experience using assorted power/hand tools and operating various larger machinery such as a backhoe would be a plus. Two to three years' experience working for a City/Town/County/State in such a position is preferred, as is such work for a private company. Schedule is 40 hours/wk. Monday-Friday, typically between 7:30 AM-4:00 PM. Position rotates in being on call for recurring periods, which includes weekends. The Town offers a full range of benefits including paid health, dental, vision, NC public retirement/pension, 401k plan, and more. Pay based on qualifications. To apply: Town employment application is required and can be obtained in person at Pinetops Town Hall, by phoning or emailing the contact below or found on the Town website: pinetopsnc.com. Completed applications can be dropped off at the Town Office, faxed, or emailed. Position is open until filled. Questions should be directed to Fred Ventresco, Town Administrator.

Town of Pinetops, 101 East Hamlet Street, Pinetops, NC 27864; 252-827-4435; townadministrator@pinetopsnc.com.

Work for this position is mostly standard physical labor and one must be able to perform such for extended periods, often under unfavorable weather and other conditions. Must be able to lift up to 50 pounds frequently and up to 100 pounds on occasion. Passing all standard drug testing and a full background check are required. A full job description can be found on the Town Website or by contacting the Town Office.

The Town of Pinetops is an Equal Opportunity Employer.