

**Town of Pinetops**  
**Board of Commissioners**  
**Regular Monthly Meeting (Also available via Zoom)**  
**Minutes**  
**October 5, 2021**  
**Pinetops Town Hall**

**A. Call Meeting to Order**

Mayor Harrell called the Meeting to Order.

**B. Invocation**

Invocation was given by Phil Webb.

**C. Pledge of Allegiance**

Mayor Harrell led the Pledge of Allegiance.

**D. Proposed Agenda**

Commissioner Mabry made a motion to approve the proposed agenda as written. Commissioner Webb seconded the motion. Motion carried unanimously.

**E. Consent Agenda**

Commissioner Sugg made a motion to approve the September 7, 2021 minutes as written and submitted. Motion was seconded by Commissioner Webb. Motion passed unanimously.

**F. Public Comments**

No citizens could call in this month to listen/participate in the meeting because the ZOOM call-in phone system was not working correctly. The Finance Officer told the board that she would discuss this issue with Odyssey since she is the one who sets up the meetings, but we may have to go back to setting up only one meeting at a time.

Commissioner Taylor told the board that she had received some complaints from citizens pertaining to drivers speeding and not stopping at posted stop signs. She had instructed them to phone in but since the ZOOM system was not working correctly, she wanted to voice their concerns on their behalf.

#### **G. Departmental Reports**

1. **Police Department.** Chief Harrell read over the police report for the month of September. The total calls answered and/or initiated were 1401. A detailed copy of the police report is hereby attached to the minutes. Chief Harrell told the Board that the community near Longwood Dr., Dunn St, 9<sup>th</sup>., Crestwood Circle and 7<sup>th</sup> St. have requested four-way stop signs at 7<sup>th</sup> St and 9<sup>th</sup> St. A petition was done and all citizens in that area affected chose "YES" to having the 4-way stops. Commissioner Sugg made a motion to add 4-way stop signs at 9<sup>th</sup> & Longwood and 3-way stop signs at 7<sup>th</sup> & Longwood. Commissioner Taylor seconded the motion. Motion passed unanimously. Chief Harrell also informed the Board that the property located at 305 S. S A Gilliam St. had been removed from the housing code enforcement.
  
2. **Public Works Department.** Phil Webb read over the water and sewer report for the month of September. The total water pumped was 4,196,000 gallons while the total sewer treated was 5,302,200 gallons. A detail copy of the water/sewer report is hereby attached to the minutes. Mr. Webb informed the Board that Well # 8 is nearing completion. Three of the public work employees took the C-well class on 09/30/2021.
  
3. **Fire Department.** Chief Burress presented the Fire report for the month of September. The total calls for the month was 9. A detail copy of the Fire Report is hereby attached to the minutes. Chief Burress told the Board that the new Lucas-3 CPR Device was delivered to Pinetops Fire/Rescue on September 13, 2021. Training on the new unit will be completed by Mid-October and will be placed in service at that time. Chief Burress presented the Cemetery report for the month of September. The total plots sold this month was 3. A detail copy of the Cemetery report is hereby attached to the minutes. Chief Burress informed the Board that the cemetery was completely cleaned of all old and out of season items on September 29, 2021 in case they received any calls.
  
4. **Finance Officer.** Ms. Keesler told the Board that she didn't have a financial report or paid check report ready for this meeting due to being out sick during the month of September but she would try to get them done by next week and email each Board member a copy.

## H. Items for Discussion

### 1. November Meeting Reschedule or Cancel.

Mayor Harrell asked the Board what they would like to do about the November meeting since it is scheduled on election day; would they just like to cancel it altogether or just reschedule it for another day. Commissioner Webb made a motion to reschedule the November meeting to November 9<sup>th</sup>. Commissioner Taylor seconded the motion. Motion passed unanimously.

### 2. Ordinance prohibiting damage to and tampering with the towns water & sewer utility systems.

The Board took time to review a draft ordinance drawn up by the Town Attorney pertaining to prohibiting damage to and tampering with the Town of Pinetops water & sewer utility systems. Commissioner Sugg stated that he had reviewed the document and had a few questions. After stating his questions/concerns with the document the other Board members agreed. They asked that the following changes be made then forwarded to the Town Attorney to redraft this ordinance for consideration at the next meeting. (1) First violation will be at no charge to the customer, (2) It was suggested that in items 1-3 the word Residential be deleted so that it included all water meters (residential & commercial), (3) It was suggested that item # 4 be deleted since items # 1-3 will now included all water meters., (4) It was also suggested that part of the last sentence on the last paragraph be deleted. (a period should be added after remediation and everything else that follows should be deleted.

### 3. Any Other Business.

The Board had discussed in a previous meeting the possibility of the Tar River Times publishing a town paper. The Board asked Van to come up with a proposal and email it to the town so that it can be put on the November Agenda.

## I. New Business

1. Resolution to permit the possession and consumption of alcohol beverages at special events. Mayor Harrell told the Board that she had asked the Town Attorney to draw up a resolution pertaining to permit the possession and consumption of alcohol beverages at special events as a result of the food truck event that was held last weekend. A vendor requested permission to have alcohol beverages at that event but the town doesn't currently allow it so she told them she would bring the request before the Board so maybe the issue could be resolved before another special event is held. Commissioner Mabry told the Board that he had

investigated this matter by seeing what other area towns and cities did in relation to permitting alcohol beverages at special events. He stated he felt the town first needed to establish an application process where a vendor could request permission to possess and consume alcoholic beverages at special events. It was mentioned that Chief Harrell is currently in the process of coming up with such an application. Commissioner Mabry went on to say that he just felt like what needed to happen first was establishing an application that would state all the specifics such as; what of type beverage, non-profit, and fee to be charged. There is also a question of town liability if the event is held on town property. The Board suggested holding off on the Resolution and Ordinance pertaining to the consumption of alcoholic beverages at special events until further research on the matter can be done.

**J. Adjournment**

Commissioner Webb made a motion to adjourn. Commissioner Sugg seconded the motion. Motion passed unanimously.

Date. Nov 9, 2021

  
Mayor Brenda Harrell

ATTESTED.

  
Finance Officer/Town Clerk Tammy Keesler