



Community Development Advisory Board (PCDAB)
Meeting Minutes
May 22, 2024, 6:00 pm

1. Call to Order and Attendance

The meeting was called to order at 6:00 by Suzanne Coker

The following PCDAB members were present: Ron Pate, Phyllis Arrington, Kyle Cecchi, Patrick Pender, Suzanne Coker and Hattie Harris.

Odyssey Brown attended as the Zoom host.

2. Minutes

No meeting in April.

Not enough members for quorum.

3. Discussed meeting format – Proposal to use Zoom as default.

PCDAB decided to continue with “in-person” meetings as the default format. Zoom will still be available for Board Members who cannot meet in person.

4. Review downtown boundaries

Kyle will present the Downtown Boundaries map to the Commissioners at their August Board meeting.

5. Strategic Teams Discussion

- Destination or Rural Entrepreneurs

Kyle stated that he was investigating the different grants that may be available for Pinetops.

- Healthy Sustainable Living

The Conetoe Family Life Center is planning a Farm Bus Pop-Up on June 1, 2024, at the Pinetops Community House, located at 202 South 9th Street. The hours will be from 9am – 11am.

There will be vendors from ECU Health conducting blood pressure checks and offering free health supplies such as Blood Pressure Monitors and Blood Sugar Glucose Meters.

Another vendor, GRRO, will have a representative at the Pop-up. GROO provides services such as transportation to doctors appointments. In addition, GRRO will be signing up seniors for a free produce box each month (from Conetoe Family Life Center).

Hattie will be distributing flyers advertising the Pop-up event to downtown businesses tomorrow, Thursday.

- Active Inclusive Town

No updates. Phyllis volunteered to work with Patrick and Ardean to initiate the start-up of the Active & Inclusive Team.

6. Other Business

None

7. Next Meeting

The next meeting is scheduled for Wednesday, June 26, 2024, at 6:00 pm.

8. Adjournment

Being no further business for the meeting, Ron motioned to adjourn, Patrick seconded, and all being in favor, the meeting adjourned at 6:45 pm.

I hereby attest that the above minutes are a true and accurate record of the meeting of the Pinetops Community Development Advisory Board ("PCDAB") held on May 22, 2024.

Hattie Harris

Hattie Harris, Secretary, PCDAB